

FV Show Set up for EE Interface - Managers Guide Part V Supplemental

Schooling Show Set Up

To set up a schooling show, or show that does not have any membership requirements, follow the steps below in the show set up. These steps must be followed for the class list and other fees to work for the schooling show.

Step 1:

In Show Preferences:
Check the "Use L1" box.
Indicate a local GMO Label.
Select "NO" from the Non-member Fee Type drop down.

General Membership Divisions

Use USEF USEF Label: USEF National Level
Default USEF Expiration Date: 1/1/2011
For purposes of electronic submission of results, National Membership must always be the first in the list.

Use USDF USDF Label: USDF Discipline Level
Default USDF Expiration Date: 1/1/2011

Use FEI FEI Label: FEI International Level
Default FEI Expiration Date: 1/1/2011

Use 700 700 Label: 700 Local 1 Level
Default 700 Expiration Date: 1/1/2011
Non-member Fee Type: **No**
Fee for: * Horse Owner Rider Trainer Coach
 Organization Partner *
Edit Show Fees

Use L2 L2 Label: L2 Local 2 Level
Default L2 Expiration Date: 1/1/2011
Non-member Fee Type: No
Fee for: * Horse Owner Rider Trainer Coach
 Organization Partner *
Edit Show Fees

Use L3 L3 Label: L3 Local 3 Level
Default L3 Expiration Date: 1/1/2011
Non-member Fee Type: No
Fee for: * Horse Owner Rider Trainer Coach
 Organization Partner *
Edit Show Fees

* Applies to online entries only. Please use numeric USDF GMO codes for local levels. [USDF GMO Codes](#)

Step 2:

In Show Information:
Put a dummy number in the field next to the GMO #.

Show Name: Dressage at Woodmoor "No Class" Schooling Sh...

Show Grounds Information
Name: Woodmoor Ranch
Address: 1151 Bear Creek Rd
City/State/Zip: Briones Ca 94553
Country: USA [Click here for a list of alpha-3 codes](#)

Show Manager Information
Name: Betty Dutra
Address: 1151 Bear Creek Rd
City/State/Zip: Briones CA 94553
Phone: 925-228-5790
Email: jcowgrinc@earthlink.net

Show Secretary Information
Name: Laurie Daniel-Smith
Address: 5442 Gold Creek Circle
City/State/Zip: Discovery Bay CA 94505
Phone: 510-672-3260
Secretary Email: ldsorhorse@aol.com

Date(s): October 1, 2011

USEF #:
USDF #:
FEI #:
700 #: 123
L2 #:
L3 #:
Technical Delegate:
Global Memo:

Step 3:

In Show Fees:
You must still check the OE box for Drug/Horse USEF and USEF and USDF non-member fees.

Description	Rate	Type	A	OE	OE Fee Type*	OE Occurrence
Additional Stabling	\$0.00	SO	-	-	Grounds/Trail Fee	per Day
Bedding/Sharings	\$0.00	SB	-	-	Custom Fee	Yes
Daily Stabling	\$0.00	SO	-	-	Day Stall	per Day
Daily Tackstall	\$0.00	ST	-	-	Track Stall	per Day
Donations	\$0.00	DF	-	-	Custom Fee	Yes
Drug/Horse USEF	\$15.00	DF	-	<input checked="" type="checkbox"/>	Drug & Medication Fee	per Show
Entry Charge	\$0.00	DF	-	-	Custom Fee	Yes
Haul In Fee	\$0.00	SO	-	-	Grounds/Trail Fee	per Show
Horse Recording Application	\$0.00	DF	-	-	Custom Fee	Yes
Membership Recording Application	\$0.00	DF	-	-	Custom Fee	Yes
Package A Stabling	\$0.00	SS	-	-	Overnight Stabling	per Show
Package A Tackstall	\$0.00	ST	-	-	Track Stall	per Show
Package B Stabling	\$0.00	SS	-	-	Overnight Stabling	per Show
Package B Tackstall	\$0.00	ST	-	-	Track Stall	per Show
Processing Fee	\$0.00	DF	-	-	Custom Fee	Yes
RV Hookup	\$0.00	DF	-	-	Hook-up Fee	per Show
USEF Non-member	\$0.00	DF	-	<input checked="" type="checkbox"/>	Non-Member Fee	per Show
USDF Non-member	\$0.00	DF	-	<input checked="" type="checkbox"/>	Non-Member Fee	per Show

Qualifying Class Entry Fee: \$10.00

A - Automatic
OE - Publish with online entry submission
* - Applies to online entry submission only

Set up the Custom Fees as needed for your Schooling Show.

Set up your class list as normal.

Publish show as normal.